

OLLI Catalog and Registration Dates 2018 & 2019

(Updated: 2/6/2018)

	Bus Days Between	2018				2019			
		Winter	Spring	Sum.	Fall	Winter	Spring	Sum.	Fall
A. Course Proposals Due to Prog Assoc	B (-7)	7/28	10/13	2/9	4/13	7/27	10/12	2/8	4/12
B. Schedule Classes/Events	C (-14+)	8/31	11/1	2/16	4/20	8/17	10/19	2/15	4/19
C. Deadline for submission of final course descriptions to Program Associate	D (-7)	9/14	11/21	2/28	5/17	9/14	11/16	2/27	5/16
D. Prog Associates Submit Course Descriptions to Loudoun Site Asst		9/21	11/29	3/7	6/1	9/21	11/29	3/6	5/31
E. Loudoun Site Asst Submits Description Batches to Catalog Editor		9/25	12/1	3/9	6/4	9/25	12/3	3/8	6/3
F. Catalog Formatting (2 weeks before goes to printer)	I (-14)	10/18	1/2	3/12	6/11	10/1	1/2	3/11	6/10
G. Catalog Cover to Printer	I (-7)	10/24	1/2	3/21	6/20	10/10	1/2	3/20	6/19
H. Catalog Mock-up Ready to Review	I (-5)		1/2	3/23	6/22	10/12	1/2	3/22	6/21
I. Catalog to Printer (9-11 bus days at printer, b/c hold 2 days for prog assoc rvw)		10/31	1/10	3/30	6/29	10/19	1/8	3/29	6/28
J. Catalog to Mailer	I (+11)	11/10	1/26	4/16	7/17	11/5	1/24	4/15	7/16
K. Catalog Mailed (4 bus. days after receipt)	J (+4)	11/16	2/1	4/20	7/23	11/9	1/30	4/19	7/22
L. "Please Deliver by" Date	M (-14 cal ideal)	11/24	2/9	4/30	7/31	11/16	2/7	4/29	7/30
M. Registration Begins	N (-7/8 cal)	12/1	2/22	5/15	8/14	11/30	2/21	5/14	8/13
N. Registration Ends	O (-7 cal)	12/8	3/2	5/23	8/23	12/7	3/1	5/22	8/22
O. Lottery Run Date	P (-14/21 cal ideal)	1/5	3/9	5/31	8/30	1/4	3/8	5/30	8/29
P. Term Begins		1/22	3/26	6/18	9/17	1/21	3/25	6/17	9/16
Q. Term Ends		2/16	5/18	7/27	11/9	2/15	5/17	7/26	11/8

Registration should not begin before the 2nd of February, May, August or December to allow for membership renewals to process properly.